

High Valley Water Company  
Meeting Minutes for July 23rd, 2024

Board Members Present: Scott Houston, Geneo Young, Dave Maurer, Bob Martin, Meghan Newsome

Staff Members Present: Andy Oyler, Justin Rametta  
Sunrise Engineering: Derek Johnson and Earth Services: Marc Cornelius

Meeting Opened at 7:03 PM by Justin Rametta

Minutes from June 25th, 2024 meeting read and approved

Financial statements from June 2024 reviewed and approved

Derek started the meeting by reviewing the details of Change Order #2. This includes additional costs for asphalt thickness, imported trench fill material, fire hydrant relocation, and a meter vault retrofit for our connection to Mtn Regional on Highland. This also includes a deduct from Earth Services for Sunrise Engineering's additional services, non AIS compliant fire hydrants, and reimbursement for our extending and flagging fire hydrants last winter. The total value of change order #2 adds \$211,561.83 to the contract price for the project.

Derek explained that in the past week or two Earth Services, Sunrise and Summit County all coordinated on determining the additional asphalt needs for existing work. Derek also made some assumptions about what was going to be required on the remaining streets in order to best estimate the additional funds needed to finish the project. On the streets we haven't started yet like Snowview and Mountainview he estimated that mill and overlay to go to the center of the road. Those values are reflected in the current change order number 2.

Derek explained that he's also recently completed pay application #3 which covers the water line on Countryside Circle. Now that the County has passed it off as clean we are ready to process that payment. The value of this pay application is \$221,817.30

Geneo asked to clarify who is responsible for the mill and overlay on Highland and Fairview. Marc explained that Earth Services was covering that expense out of pocket and not including those values on Change Order #2.

Geneo asked about the moisture content of the top 6-8 inches of road base on Countryside. This has been too dry on the past few tests. Marc explained they were working on reconditioning and wetting the entire surface.

Marc explained that Morgan Asphalt was scheduled to repair Fairview at the end of the week.

Earth Services failed the compaction tests in the 500 foot section of Highland drive. Summit County is requiring them to excavate and re-compact the entire 500 foot section.

Marc explained that a second vac truck has been brought up so they can soon have 2 crews working on site simultaneously. Permits for Snowview and Mountainview are currently under review and going through the bond process.

PRV's are built and expected to be delivered within a week. Earth Services will have Sunrise inspect them for compliance with spec before they get installed.

Andy asked Marc if during the process of tying in Countryside to Starview if they abandoned the old valves on Starview. Geneo brought up the fact that they can't be abandoned until the old Countryside line is taken out of commission completely. We discussed maybe leaving a 15-20 foot section of Countryside unpaved at Starview so those valves could be abandoned before the new pavement goes down.

Justin reviewed with the board Derek's updated funding request for the DDW. It totals \$458,000 without the additional Sunrise Engineering Construction Fees for 2025 because Marc has agreed that Earth Services should be picking up that cost just like they are doing this year. Justin asked the board if they would approve the submission of this additional funding request. Geneo put the motion to a vote and the board agreed unanimously.

Derek brought up the fact that there is still an amendment to our contract with Sunrise that was sent about a month ago that has not been signed. Scott needs to sign this contract to agree to additional work with Sunrise, but Earth Services will be giving High Valley a credit for that value to cover the expense.

Derek gave an update on the lead service line inventory progress. He confirmed that the flyers to the questionable properties have been sent out. He explained that they will select a random sample of 30% of those properties and if they can get surveys back from those properties, and they are confirmed not to have lead pipes, then we could submit with just the feedback from those properties.

Derek and Marc left the meeting at this time

Andy mentioned he's had to replace a couple meters recently. Last week he cleaned out a meter for Jeff Cedeno on Countryside Circle because there was debris clogging the flow he had to replace the meter. He's also had a couple other meters with the base already cracked and blown out. We discussed the need to look into an all plastic meter next time we purchase more stock for his inventory.

Justin explained that Troy from Verizon has reached out to UBB and WF recently to ask them for coordination in the process of installing their new structure on the tank. During this process Troy asked for redacted copies of our existing contracts with UBB and WF. Justin got Bea involved and she is helping Troy navigate our existing agreements with existing tenants.

Justin explained that the first month of payment collections is going well with Xpress Bill Pay

The new Beacon software for our cellular endpoints is now up and running. More endpoints are being delivered next week so we can hopefully continue the hardware implementation soon.

Next monthly board meeting is on August 27th, 2024

Meeting adjourned at 8:15